



# SRI VENKATESWARA

## COLLEGE OF ENGINEERING AND TECHNOLOGY

Thirupachur-631203, Tiruvallur TK & DT  
Approved by AICTE New Delhi & Affiliated to Anna University, Chennai  
(A Telugu Minority Institution)

### ANTI-RAGGING COMMITTEE

### MINUTES OF MEETING

Minutes of the meeting of anti-ragging committee held at 11.00AM on 15.09.22 at the principal chamber

#### DISCUSSIONS:

- It was decided to guide the students about ragging taking the help of faculty in class rooms and inform them about UGC regulations and penalty, for such incidents
- The anti-ragging committee has been reconstituted with following inclusions as changes enclosed here with.
- The committee discussed the various prevent measures to stop the ragging in the college campus.
- Since there was no single matter of complaints either from the student's side or from the members of staff during the session, which reflects a ragging free campus.
- The committee gave confirmations to the minutes.

#### Anti-Ragging Squad

S.NO	Role	Name of the Members	Designation	Signature
1.	Chairperson	Dr.S.Palani	Principal	
2.	Internal Member	Dr.V.Varunkumar	HOD / Civil	
3.	Internal Member	Dr.P.G.Baskaran	Prof / Mech	
4.	Internal Member	Mr.N.Murugan	AP / Mech	
5.	Internal Member	Mrs.B.Sowntharya	AP / MBA	
6.	Internal Member	Mrs.S.Angelien Silviya	AP / ECE	
7.	Internal Member	Mrs.J.Jemi	AP / MCA	
8.	Non-teaching Faculty	Mr.S.Dhasrathan	System Administrator	
9.	Non-teaching Faculty	Ms.M.Rathika	Accounts Officer	

  
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### ANTI-RAGGING COMMITTEE

### MINUTES OF MEETING

Minutes of the meeting of anti-ragging committee held at 10.00AM on 22.10.21 at the principal chamber

#### DISCUSSIONS:

- It was decided to guide the students about ragging taking the help of faculty in class rooms and inform them about UGC regulations and penalty for such incidents
- The anti-ragging committee has been reconstituted with following inclusions as changes enclosed here with.
- The committee discussed the various prevent measures to stop the ragging in the college campus.
- Since there was no single matter of complaints either from the student's side or from the members of staff during the session, which reflects a ragging free campus.
- The committee gave confirmations to the minutes.

#### **Anti-Ragging Squad**

S.NO	Role	Name of the Members	Designation	Signature
1.	Chairperson	Dr.J.Venkatesh	Principal	
2.	Internal Member	Mr.P.Rathina sabapathy	HOD / Civil	
3.	Internal Member	Dr.P.G.Baskaran	Prof / Mech	
4.	Internal Member	Mr.M.J.Jaisingh	AP / Mech	
5.	Internal Member	Mrs.P.Yasodha	Asso.Prof/ MBA	
6.	Internal Member	Mrs.G.Kavitha	Asso.Prof / ECE	
7.	Internal Member	Mrs.S.Kalaivani	AP / MCA	
8.	Non-teaching Faculty	Mr.H.Sundaram	System Administrator	
9.	Non-teaching Faculty	Mrs. Julie Sangeetha	Lab Instructor/CSE	

  
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### ANTI-RAGGING COMMITTEE

### MINUTES OF MEETING

Minutes of the meeting of anti-ragging committee held at 11.00AM on 10.11.20 at the principal chamber

#### DISCUSSIONS:

- It was decided to guide the students about ragging taking the help of faculty in class rooms and inform them about UGC regulations and penalty for such incidents
- The anti-ragging committee has been reconstituted with following inclusions as changes enclosed here with.
- The committee discussed the various prevent measures to stop the ragging in the college campus.
- Since there was no single matter of complaints either from the student's side or from the members of staff during the session, which reflects a ragging free campus.
- The committee gave confirmations to the minutes.

#### **Anti-Ragging Squad**

S.NO	Role	Name of the Members	Designation	Signature
1.	Chairperson	Dr.J.Venkatesh	Principal	
2.	Internal Member	Mr.P.Rathina sabapathy	HOD / Civil	
3.	Internal Member	Dr.P.G.Baskaran	Prof / Mech	
4.	Internal Member	Mr.M.J.Jaisingh	AP / Mech	
5.	Internal Member	Mrs.P.Yasodha	Asso.Prof/ MBA	
6.	Internal Member	Mrs.G.Kavitha	Asso.Prof / ECE	
7.	Internal Member	Mrs.S.Kalaivani	AP / MCA	
8.	Non-teaching Faculty	Mr.H.Sundaram	System Administrator	
9.	Non-teaching Faculty	Mrs. Julie Sangeetha	Lab Instructor/CSE	



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### ANTI-RAGGING COMMITTEE

### MINUTES OF MEETING

Minutes of the meeting of anti-ragging committee held at 10.00AM on 12.12.19 at the principal chamber

#### DISCUSSIONS:

- It was decided to guide the students about ragging taking the help of faculty in class rooms and inform them about UGC regulations and penalty for such incidents
- The anti-ragging committee has been reconstituted with following inclusions as changes enclosed here with.
- The committee discussed the various prevent measures to stop the ragging in the college campus.
- Since there was no single matter of complaints either from the student's side or from the members of staff during the session, which reflects a ragging free campus.
- The committee gave confirmations to the minutes.

#### Anti-Ragging Squad

S.NO	Role	Name of the Members	Designation	Signature
1.	Chairperson	Dr.J.Venkatesh	Principal	
2.	Internal Member	Mr.P.Rathina sabapathy	HOD / Civil	
3.	Internal Member	Dr.P.G.Baskaran	Prof / Mech	
4.	Internal Member	Mr.M.J.Jaisingh	AP / Mech	
5.	Internal Member	Mrs.P.Yasodha	Asso.Prof/ MBA	
6.	Internal Member	Mrs.G.Kavitha	Asso.Prof / ECE	
7.	Internal Member	Mrs.S.Kalaivani	AP / MCA	
8.	Non-teaching Faculty	Mr.H.Sundaram	System Administrator	
9.	Non-teaching Faculty	Mrs. Julie Sangeetha	Lab Instructor/CSE	

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### ANTI-RAGGING COMMITTEE

### MINUTES OF MEETING

Minutes of the meeting of anti-ragging committee held at 11.00AM on 17.08.18 at the principal chamber

#### DISCUSSIONS:

- It was decided to guide the students about ragging taking the help of faculty in class rooms and inform them about UGC regulations and penalty for such incidents
- The anti-ragging committee has been reconstituted with following inclusions as changes enclosed here with.
- The committee discussed the various prevent measures to stop the ragging in the college campus.
- Since there was no single matter of complaints either from the student's side or from the members of staff during the session, which reflects a ragging free campus.
- The committee gave confirmations to the minutes.

#### **Anti-Ragging Squad**

S.NO	Role	Name of the Members	Designation	Signature
1.	Chairperson	Dr.J.Venkatesh	Principal	
2.	Internal Member	Mr.P.Rathina sabapathy	HOD / Civil	
3.	Internal Member	Dr.P.G.Baskaran	Prof / Mech	
4.	Internal Member	Mr.M.J.Jaisingh	AP / Mech	
5.	Internal Member	Mrs.P.Yasodha	Asso.Prof/ MBA	
6.	Internal Member	Mrs.G.Kavitha	Asso.Prof / ECE	
7.	Internal Member	Mrs.S.Kalaivani	AP / MCA	
8.	Non-teaching Faculty	Mr.H.Sundaram	System Administrator	
9.	Non-teaching Faculty	Mrs. Julie Sangeetha	Lab Instructor/CSE	

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### INTERNAL COMPLAINT COMMITTEE (ICC)

Date: 10.10.2022

#### MINUTES OF MEETING

The discussion about the functioning of this committee, it was decided that :

1. The privacy of the problems should be maintained.
2. The remedial measures taken should not harm the carrier of the students.
3. The problem faced by the students should be conveyed to the management through proper communication.
4. Counselling was given to the students whenever required by the faculty members (both personal and study related).
5. Each faculty discipline should be given chance to present their problems. as faculties may also have certain grievances .

S.No	Role	Name of the Members	Designation	Signature
1.	Internal Member	Dr.S.Palani	Principal	
2.	Internal Member	Dr.M.Sivasubramanian	Vice Principal	
3.	External Member	Mrs.S.Sharmila	Advocate	
4.	External Member	Mr.K.Sudhakar	Sub Inspector	
5.	Chairperson	Mrs.S.S.Divya	AP/EEE	
6.	Internal Member	Mrs.K.Shobana	AP/S&H	
7.	Internal Member	Mr.D.Babu	HOD-MBA	
8.	Student Representative	U.Kaviyarasu	Student	
9.	Student Representative	S.Sangeetha	III/EEE	
10.	Internal Member	Mr.S.Elavazhuthi	Warden- Boys Hostel	
11.	Internal Member	Ms. Raveena	Warden-Girls Hostel	

  
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### INTERNAL COMPLAINT COMMITTEE(ICC)

Date: 15.09.2021

### MINUTES OF MEETING

The discussion about the functioning of this committee, it was decided that :

1. The privacy of the problems should be maintained.
2. The remedial measures taken should not harm the carrier of the students.
3. The problem faced by the students should be conveyed to the management through proper communication.
4. Counselling was given to the students whenever required by the faculty members (both personal and study related).
5. Each faculty discipline should be given chance to present their problems. as faculties may also have certain grievances .

S.No	Role	Name of the Member	Designation	Signature
1.	Internal Member	Dr.J.Venkatesh	Principal	
2.	Internal Member	P.Rethina Sabapathy	HOD / CSE	
3.	External Member	Mrs.S.Sharmila	Advocate	
4.	External Member	Mr.K.Sudhakar	Sub Inspector	
5.	Chairperson	Mrs..S.Geetha	AP/EEE	
6.	Internal Member	Mrs.K.Shobana	AP/S&H	
7.	Internal Member	Mr.D.Babu	HOD-MBA	
8.	Student Representative	U.Kaviyarasu	I/ECE	
9.	Student Representative	S.Sangeetha	II/EEE	

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### INTENAL COMPLAINT COMMITTEE(ICC)

Date: 13.08.2020

### MINUTES OF MEETING

The discussion about the functioning of this committee, it was decided that :

1. The privacy of the problems should be maintained.
2. The remedial measures taken should not harm the carrier of the students.
3. The problem faced by the students should be conveyed to the management through proper communication.
4. Counselling was given to the students whenever required by the faculty members (both personal and study related).
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S.No	Role	Name of the Member	Designation	Signature
1.	Internal Member	Dr.J.Venkatesh	Principal	
2.	Internal Member	P.Rethina Sabapathy	HOD / CSE	
3.	External Member	Mrs.S.Sharmila	Advocate	
4.	External Member	Mr.K.Sudhakar	Sub Inspector	
5.	Chairperson	Mrs..S.Geetha	AP/EEE	
6.	Internal Member	Mrs.K.Shobana	AP/S&H	
7.	Internal Member	Mr.D.Babu	HOD-MBA	
8.	Student Representative	R.Akshya	III/CSE	
9.	Student Representative	K.Dinesh	III/ECE	

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### INTENAL COMPLAINT COMMITTEE(ICC)

Date: 20.11.2019

#### MINUTES OF MEETING

The discussion about the functioning of this committee, it was decided that :

1. The privacy of the problems should be maintained.
2. The remedial measures taken should not harm the carrier of the students.
3. The problem faced by the students should be conveyed to the management through proper communication.
4. Counselling was given to the students whenever required by the faculty members (both personal and study related).
5. Each faculty discipline should be given chance to present their problems. as faculties may also have certain grievances .

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1.	Internal Member	Dr.J.Venkatesh	Principal	
2.	Internal Member	P.Rethina Sabapathy	HOD / CSE	
3.	External Member	Mrs.S.Sharmila	Advocate	
4.	External Member	Mr.K.Sudhakar	Sub Inspector	
5.	Chairperson	Mrs..S.Geetha	AP/EEE	
6.	Internal Member	Mrs.K.Shobana	AP/S&H	
7.	Internal Member	Mr.D.Babu	HOD-MBA	
8.	Student Representative	R.Akshya	II/CSE	
9.	Student Representative	K.Dinesh	II/ECE	

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### INTENAL COMPLAINT COMMITTEE(ICC)

Date: 19.12.2018

#### MINUTES OF MEETING

The discussion about the functioning of this committee, it was decided that :

1. The privacy of the problems should be maintained.
2. The remedial measures taken should not harm the carrier of the students.
3. The problem faced by the students should be conveyed to the management through proper communication.
4. Counselling was given to the students whenever required by the faculty members (both personal and study related).
5. Each faculty discipline should be given chance to present their problems. as faculties may also have certain grievances .

S.No	Role	Name of the Member	Designation	Signature
1.	Internal Member	Dr.J.Venkatesh	Principal	
2.	Internal Member	P.Rethina Sabapathy	HOD / CSE	
3.	External Member	Mrs.S.Sharmila	Advocate	
4.	External Member	Mr.K.Sudhakar	Sub Inspector	
5.	Chairperson	Mrs..S.Geetha	AP/EEE	
6.	Internal Member	Mrs.K.Shobana	AP/S&H	
7.	Internal Member	Mr.D.Babu	HOD-MBA	
8.	Student Representative	C.Aiswarya	II/ECE	
9.	Student Representative	V. Gayathri	II/EEE	

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### GRIEVANCES REDRESSAL CELL COMMITTEE

Date : 22.11.2022

#### MINUTES OF METTING

The following were the proceedings of the meeting:

- The problem faced by the students should be conveyed to them management through communication.
- The secrecy of the problem should be maintained.
- The remedial measures taken should not harm the carrier of the students.
- Each faculty /Discipline should be given chance to present their problems. As faculties may also have certain grievances.

S. No	Role	Name of the Member	Designation	Signature
1.	Chairperson	Dr.S.Palani	Principal	
2.	Internal Member	Dr.M.Sivasubramanian	Vice Principal	
3.	Internal Member	Mr.V.Rajadurai	AP / Physics	
4.	Internal Member	Mr.S.Sridharan	AP / Mech	
5.	Internal Member	Mrs.S.Kanimozhi	AP / MBA	
6.	Internal Member	Mrs.V.Padmapriya	AP / CSE	
7.	Internal Member	Ms.N.Lakshmi	AP/EEE	
8.	Student Representative	R.Anitha	I / CSE	
9.	Student Representative	V.Vigneshwaran	II / CSE	
10.	Student Representative	V.Keerthana	II / MCA	
11.	Student Representative	D.Janani	I / MBA	

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### GRIEVANCES REDRESSAL CELL COMMITTEE

Date : 05.10.2021

#### MINUTES OF MEETING

The following were the proceedings of the meeting:

- The problem faced by the students should be conveyed to them management through communication.
- The secrecy of the problem should be maintained.
- The remedial measures taken should not harm the carrier of the students.
- Each faculty /Discipline should be given chance to present their problems. As faculties may also have certain grievances.

S. No	Role	Name of the Member	Designation	Signature
1.	Chairperson	Dr.J.Venkatesh	Principal	
2.	Internal Member	P.Rethina Sabapathy	HOD / CSE	
3.	Internal Member	Mr.V.Rajesh Kumar	AP / ECE	
4.	Internal Member	MrM.Vinoth	AP / Mech	
5.	Internal Member	Mrs.T.Yasodha	Asso.Proff / MBA	
6.	Internal Member	Mrs.V Uma.	Asso.Proff / CSE	
7.	Internal Member	Ms.G.Kavitha	Asso.Proff /ECE	
8.	Student Representative	D.Dinesh	II / MECH	
9.	Student Representative	R.Ajith	II / EEE	

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### GRIEVANCES REDRESSAL CELL COMMITTEE

Date : 07.08.2019

#### MINUTES OF METTING

The following were the proceedings of the meeting:

- The problem faced by the students should be conveyed to them management through communication.
- The secrecy of the problem should be maintained.
- The remedial measures taken should not harm the carrier of the students.
- Each faculty /Discipline should be given chance to present their problems. As faculties may also have certain grievances.

S. No	Role	Name of the Member	Designation	Signature
1.	Chairperson	Dr.J.Venkatesh	Principal	
2.	Internal Member	P.Rethina Sabapathy	HOD / CSE	
3.	Internal Member	Mr.V.Rajesh Kumar	AP / ECE	
4.	Internal Member	MrM.Vinoth	AP / Mech	
5.	Internal Member	Mrs.T.Yasodha	Asso.Proff / MBA	
6.	Internal Member	Mrs.V Uma.	Asso.Proff / CSE	
7.	Internal Member	Ms.G.Kavitha	Asso.Proff /ECE	
8.	Student Representative	J.Aiay	III /CIVIL	
9.	Student Representative	S.Kaviya	III/ CSE	

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### GRIEVANCES REDRESSAL CELL COMMITTEE

Date : 14.09.2020

#### MINUTES OF METTING

The following were the proceedings of the meeting:

- The problem faced by the students should be conveyed to them management through communication.
- The secrecy of the problem should be maintained.
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- Each faculty /Discipline should be given chance to present their problems. As faculties may also have certain grievances.

S. No	Role	Name of the Member	Designation	Signature
1.	Chairperson	Dr.J.Venkatesh	Principal	
2.	Internal Member	P.Rethina Sabapathy	HOD / CSE	
3.	Internal Member	Mr.V.Rajesh Kumar	AP / ECE	
4.	Internal Member	MrM.Vinoth	AP / Mech	
5.	Internal Member	Mrs.T.Yasodha	Asso.Proff / MBA	
6.	Internal Member	Mrs.V Uma.	Asso.Proff / CSE	
7.	Internal Member	Ms.G.Kavitha	Asso.Proff /ECE	
8.	Student Representative	J.Aiay	IV /CIVIL	
9.	Student Representative	S.Kaviya	IV/ CSE	

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### GRIEVANCES REDRESSAL CELL COMMITTEE

Date : 13.12.2018

#### MINUTES OF METTING

The following were the proceedings of the meeting:

- The problem faced by the students should be conveyed to them management through communication.
- The secrecy of the problem should be maintained.
- The remedial measures taken should not harm the carrier of the students.
- Each faculty /Discipline should be given chance to present their problems. As faculties may also have certain grievances.

S. No	Role	Name of the Member	Designation	Signature
1.	Chairperson	Dr.J.Venkatesh	Principal	
2.	Internal Member	P.Rethina Sabapathy	HOD / CSE	
3.	Internal Member	Mr. V.Rajesh Kumar	AP / ECE	
4.	Internal Member	MrM.Vinoth	AP / Mech	
5.	Internal Member	Mrs.T.Yasodha	Asso.Proff / MBA	
6.	Internal Member	Mrs.V Uma.	Asso.Proff / CSE	
7.	Internal Member	Ms.G.Kavitha	Asso.Proff /ECE	
8.	Student Representative	C.Amali	II / ECE	
9.	Student Representative	S.Sona	II / EEE	

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